CONTRACT: BETWEEN THE STUDENT, THE PARENT(S) & ACADEMY OF DRIVING

ACADEMY OF DRIVING

License Number 115-0001
2616 Langhorne Rd. Suite 3 ~ Lynchburg, Va. 24501
Phone (434) 582-1696
APPROVED BY THE VIRGINIA DEPARTMENT OF MOTOR VEHICLES
(Revised: December 30, 2020: Effective January 01, 2021)

STUDENTS *17* YEARS OF AGE AND UNDER
Fees:

- **In-Car……..$320.00 Includes 14 periods of in-car instruction. 7 periods of observation and 7 periods of driving.**
- **Classroom…… $150.00 Includes 36 periods of classroom instruction.**
- **One-on-one training for students under 18…. $50.00 per hour. Parent signature: _____**

The 14 periods of in-car instruction and 36 periods of classroom instruction are the minimum required periods for students under 18.

- **Rescheduling……. $20.00 Administrative costs to reschedule student to next cycle.**
- **Late Pickup …….. $10.00 for every five minutes the instructor has to stay past the end of the class.**

(The classroom clock will be the standard used for this purpose)

STUDENTS *18 YEARS* OF AGE *AND OLDER*

- **Adult One-on-One Driver Training…$50.00 per hour. Students 18 and over will need a certificate of completion of a 36-session classroom driver education course and will be required to meet 7 periods of observation and 7 periods of driving during in-car training with a to obtain the DTS-D certificate.**
- Classroom attendance is not required for students who are age 18 or older, obtained a learner's permit and have held the learner's permit for at least 60 days.
- **In-Car Instruction ……$50.00 per hour**
- **Use of Academy of Driving vehicle for the driver's license exam (18 and over) ……. $50.00 each test.**

Payment will be due when this contract is submitted. ***Make checks payable to: Academy of Driving, LLC.*** **Returned check fee - $50.00**

No certificates will be issued until all fees are paid in full.

Student's Name *(first - middle – last)*_____
Address: _____ City:_____ State:_____ Zip Code:_____
Date of Birth _____ Phone number: _____
Learners permit No. _____ Other phone number: _____
Date / time classroom instruction will begin _____ Name of high school: _____

Is this course being taken to satisfy re-examination requirements at DMV? _____ **(Yes / No)**

- A schedule of classroom instruction will be made by the instructor and each student will be required to arrive promptly at the designated time and place for that instruction. Prompt pickup at the end of class is essential. *(see late pick up fees above)*

- A refund of all or part of the paid fees will be made upon request if the Academy of Driving is not capable or willing to deliver instruction as agreed to in this contract. Refunds and partial refunds for partial completion will be reviewed by the staff and a decision will be made on a case-by-case basis.

- If the student does not show up for a class or classes, the student will be required to make up the time missed. Individual (one-on-one) classes will be provided at a rate of $50.00 per session. The student has the option to make up the missed sessions without additional charges by contacting Academy of Driving to reschedule a time to attend the appropriate sessions in a subsequent classroom cycle. *(See rescheduling fee above.)* Missed in-car classes will be rescheduled according to the availability of the instructor and other student. *(See rescheduling fee above)*

- The Academy of Driving and its staff does not guarantee that any student will pass the state license examination, secure a license upon completion of this course nor guarantee employment upon completion of any course of instruction.

- If Academy of Driving should close for emergencies or other unforeseen circumstances, the student will be notified as soon as possible. A makeup date will be chosen and the student notified of the new date and time.

- The Virginia Department of Motor Vehicles is committed to promoting transportation safety through the certification of quality driver training programs. If you have any questions, comments, or any concerns regarding the school, instructors' behavior, or the quality of instruction by the Academy of Driving, please report it to the **Virginia Department of Motor Vehicles** at the following **toll free number 1-877-885-5790 or, Email: dmvclu@dmv.virginia.gov.**

Student Signature *_____ Date _____

Parent / Guardian Signature *_____ Date _____

Instructor's Printed Name/Signature *_____ Date _____

Payment: Classroom: Payment $_____ Date _____ Balance Due $_____

Payment: In-Car: Payment $_____ Date _____ Balance Due $_____

The Virginia Department of Motor Vehicles: Toll Free Number 1-877-885-5790.